

TOWN OF SOLON, MAINE

Invitation for Bids for Mowing and Landscaping for four (4) locations within the Town of Solon, Maine (26001 IFB)

The Town of Solon, Maine is requesting bids for the mowing and landscaping at four (4) locations within the Town of Solon:

1. Solon Town Office / Fire Station (119 & 121 South Main St., Solon)
2. Solon Elementary School sports field (76 South Main St., Solon)
3. Coolidge Library (17 South Main St., Solon)
4. Village Cemetery (68 North Main St., Solon)

Bids are due no later than 5:00 pm on April 1, 2026, at Solon Town Office at the address below and should be marked "2026 Mowing Bid."

**Town of Solon
Attn: Select Board
121 S Main St.
PO Box 214
Solon, Maine 04979**

Bid packets are available at Solon Town Office 121 S Main St, on the Town's website www.solon.maine.gov or via e-mail at townofsolon@yahoo.com.

Bids must be sent through U.S. Mail, Express Mail or hand delivered. Proposals received after the deadline may not be accepted unless no other bids are received.

The Town is not liable for any cost incurred by the bidder in connection with the preparation of submission of a proposal. The Town of Solon, Maine reserves the right to accept any proposal and to reject any and all proposals.

Bids will be opened publicly at the Solon Select Board meeting on **Wednesday, April 1, 2026, 5:00PM** at the Solon Town Office, 121 S Main St. Additional information or clarification can be obtained by contacting the Solon Select Board at 207-643-2541.

See attached for more information.

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Bid Packet for 2026 Mowing and Landscaping

1. Overview: Seeks for a contract for mowing and landscaping at the following locations:
 - a. Solon Town Office / Fire Station (119 & 121 South Main St., Solon)
 - b. Solon Elementary School sports field (76 South Main St., Solon)
 - c. Coolidge Library (17 South Main St., Solon)
 - d. Village Cemetery (68 North Main St., Solon)
2. Duration of the Contract: This contract will cover a period becoming effective May 1, 2026, through September 30, 2026.
3. Reservation of Rights: The Town reserves the right to request clarification of and/or solicit additional information of any proposer; to have proposer(s) make presentations to the Select Board; and/or to negotiate with any proposer(s) regarding any terms of their bid, with the intent to achieve a bid that is deemed by the Town to be in its best interests. The Town reserves the right to substantiate the proposer's qualifications, capability to perform, availability, past performance record and to verify that the proposer is current in its obligations. The Town of Solon reserves the right to reject any or all bids, or to accept the bid that in the opinion of the Select Board is in the best interest of the Town.
4. Bid Format Requirements: Bids must be presented using the attached Official Bid Response Form. The proposal shall respond to all requirements of this request. Any exceptions to the specifications of this request must be clearly stated in writing in an attached letter.
5. Insurance Requirements: The successful bidder must furnish evidence of a valid Certificate of Liability Insurance with the proposed bid. The Town of Solon must be named as an additional insured. The successful bidder must also provide proof of Workers Compensation Insurance for all employees on the job per statutory limits or verification of Independent Contractor Status.
6. Contract Terms:
 - 6.1. The contract will cover a period effective May 1 through September 30.
 - 6.2 A valid Certificate of Liability of Insurance will be required annually.
 - 6.2. Breach of any contract condition may give rise to contract cancellation at the option of the Solon Select Board.
 - 6.3. The Town of Solon reserves the right to terminate this contract at any time with 30-day written notice provided by Certified Mail if the Select Board has reason to believe the contractor is not performing satisfactorily.
 - 6.4 The Town of Solon reserves the right to extend this contract for one (1) additional year.
 - 6.5. The contract cannot be assigned, transferred or sublet at any time without prior approval of the Select Board.

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6.6. Payment will be made by invoice on a monthly basis to the Town of Solon, Treasurer.

6.7 All required work being performed within this contract will be under the direction and reviewed by a select board member.

6.8. Variances from these specifications will be considered a breach of the contract. All services shall be performed in a neat, workman-like manner, subject to the approval of the Select Board

7. Obligations of Contractor

7.1. All debris collected by the Contractor in the Town of Solon shall be transported off site to an authorized dump site in accordance with current laws and statutes.

7.2. The Contractor shall maintain a turf cutting height of 2.5" to 3.0" on all athletic fields.

7.3. The Contractor shall trim all weeds/grass along the side of buildings, fences and other structures.

7.4. The Contractor will be required the day of mowing to remove excessive grass clippings.

7.5. The Contractor will be required to have all implements necessary to execute the obligations of work being performed under this contract.

7.6. The Contractor shall not provide any service outside this contract without the prior approval of the Select Board.

OFFICIAL BID RESPONSE FORM:

The UNDERSIGNED hereby declares that he/she or they are the only person(s), firm or corporation interested in this proposal as principal, which it is made without any connection with other person(s), firm or corporation submitting a proposal for the same. The UNDERSIGNED hereby declares that they have read and understand all conditions as outlined in the bid request mowing and landscaping responsibilities and that their proposal is made in accordance with same. The UNDERSIGNED hereby declares that any person(s) employed by the Town of Solon, Maine, who has direct or indirect personal or financial interest in this proposal or in any portion of the profits that may be derived there from, has been identified and the interest disclosed by separate attachment. (Please include in your disclosure any interest which you know of. An example of direct interest would be a Town employee who would be paid to perform services under this proposal. An example of indirect interest would be a Town employee who is related to any officers, employees, principal, or shareholders of your firm or to you. If in doubt as to status or interest, please disclose to the extent known).

COMPANY NAME:

(Circle One: Individual, Partnership, Corporation, Joint Venture)

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PRINT NAME & TITLE:

(Officer, Authorized Individual or Owner)

ADDRESS: _____

E-MAIL: _____

TELEPHONE: _____ FEDERAL TAX ID: _____

NOTE: All bids must bear the handwritten signature of a duly authorized member or employee of the organization making the bid. This sheet must be signed and returned with the proposal package.

The hourly rate; estimated number of hours and frequency of services at each location of my bid for mowing and landscaping with the Town of Solon is:

1. Solon Town Office / Fire Station (119 & 121 S. Main St., Solon, Maine)
 - Mowing and Trimming as needed
 - Rake areas as needed

2. Solon Elementary School sport field (76 S. Main St., Solon)
 - Mowing and Trimming as needed
 - Rake areas as needed
 - Keep all trimmings off the ball fields to prevent weed growth

3. Coolidge Library (17 S. Main St., Solon)
 - Mowing and Trimming as needed
 - Rake areas as needed
 - Fall clean-up of leaves and rake all areas

4. Village Cemetery (68 North Main St., Solon)
 - Mowing and Trimming as needed
 - Rake areas as needed
 - Fall clean-up of leaves and rake all areas

AUTHORIZED SIGNATURE: _____ DATE: _____