



APPLICATION FOR DRIVEWAY/ENTRANCE PERMIT and/or NEW E-911 ADDRESS

TOWN OF SOLON

Permit # (YY01)

P.O. Box 214, 121 South Main St., Solon, ME 04979

Phone: (207) 643-2812 Fax (207) 643-2864 (incoming only) Email: townofsolon.clerk@yahoo.com

Date Received

This application is hereby made to construct, change location, grade or use served by a driveway or entrance to a property in accordance with the Town of Solon Driveway/Entrance Installation Policy (page 3) AND/OR assign a legal physical address to enhance the easy and rapid location of properties by enforcement, fire, rescue, and emergency medical services personnel in the Town of Solon in accordance with the Addressing Ordinance (available upon request).

Form with sections: Section A Permits & Fees, Section B Property Owner Information, Section C Property Location Information, Section D Driveway/Entrance Information, Section E Construction Information. Includes questions 1-22 and various checkboxes and input fields.

DRIVEWAY/ENTRANCE INSTALLATION POLICY

(Please read first)

An application for a new driveway entrance onto a Town of Solon maintained road is required. There will be a fee, set by the Selectmen, for the permit application and this fee includes a road address number for the new driveway entrance. The applications are available at the Town Office. The completed application is to be returned to the Town Clerk along with the application fee. The clerk will give the application to the Road Commissioner.

The Road Commissioner has the final decision on the location and requirements of a new driveway entrance and will issue a written permit once all the requirements are met and the cost of the installation is paid.

The driveway must have an unobstructed site distance view that meets the most current Sight Distance Rules of the Maine Department of Transportation. The property owner is required to always keep that view unobstructed.

If a culvert is needed, the Road Commissioner has the final decision on the width and length of the culvert required. The Town road crew will install the culvert and the gravel required to cover the culvert. The property owner will pay for the culvert and the gravel to cover the culvert for the initial installation. This must be paid for prior to installing the culvert. The Town will maintain the culvert from that point forward. The needed repair of any damage done to the culvert or the gravel covering the culvert that is not due to normal wear and tear will be paid for by the property owner.

The Town is not responsible for any pavement or other types of surface applications on the driveway.

Driveways entering from a higher grade than the road must be designed with the driveway slope terminating before the ditch line, so any driveway surface drainage enters the ditch and not the roadway. Should any drainage enter the roadway, the property owner will be required to correct the problem immediately and at their own expense. The property owner will not alter, without the written consent of the Solon Road Commissioner, any culverts, drainage patterns, or swales within the Town of Solon right of way. The property owner will be required to reimburse the Town for any expenses the Town incurs to correct a driveway drainage problem.

The Town of Solon will send the property owner a letter with the new road address number for the driveway once the Addressing Officer has determined the proper number.

Further conditions of the Permit:

The property owner must comply with all Federal, State, and Municipal laws and ordinances.

The property owner shall assume the defense of, and pay all damages, fines, and penalties for which he/she shall become liable, and shall indemnify and save harmless said Town of Solon, its representatives, agents and employees from liability, actions against all suits, claims damages for wrongful death, personal injuries or property damage suffered by any person or association which results from the willful or negligent action or inaction of the owner/applicant/agent and in proceedings of every kind arising out of the construction and maintenance of said entrance(s), including snow removal. Nothing herein shall, nor is intended to, waive immunity or limitation of liability which may be available to the Town of Solon, its officers, agents or employees under the Maine Tort Claims Act or any other privileges and/or immunities provided by law.

The submission of false or misleading statements on or with this application, or the omission of information necessary to prevent statements submitted herein or herewith from being misleading, is a crime punishable under Chapter 19 of the Maine Criminal Code, and any permit issued in reliance thereon will be considered null and void without notice or further action by the Town of Solon.

~ Board of Selectmen, Town of Solon

Revision adopted November 10, 2021

ADDRESSING ORDINANCE available upon request.